

Floor Plan

Carefully configure the exact dimensions of your room. Your completed floor plan should resemble the diagram below; a hand-drawn diagram is fine. Please show exact locations of doors, windows, hood vents, outlets, switches, light fixtures, heat vents, exhaust, and gas, water and drain lines.

Using a tape measure and graph paper (which can be downloaded from our site), measure your room using the following steps.

Horizontal Measurement

1. Measure from wall to wall
2. Measure from corner to window or door opening
3. Measure across opening from trim edge to trim edge
4. Measure from edge of trim to far wall
5. Mark on your drawing the exact location of the water, drain and gas lines, and electrical outlets

Vertical Measurement

6. Measure from floor to ceiling

Note: Please always double check your measurements

